



Design, Housing and Merchandising

COLLEGE OF HUMAN SCIENCES

Department Head Position Announcement

Application Closing Date: December 1, 2011 or until position is filled

Position Start Date: July 1, 2012 (negotiable)

Position Description

Applications and nominations are invited for the position of Head in the Department of Design, Housing and Merchandising in the College of Human Sciences at Oklahoma State University. The College is searching for a visionary, open and mentoring leader to guide the Department in its program areas: Apparel Design and Production, Housing, Interior Design, and Apparel and Interiors Merchandising. This is a 12-month tenured position.

Responsibilities

- Provide vision and leadership for the Department of Design, Housing and Merchandising.
- Facilitate department efforts to achieve excellence and increase national and international prominence for faculty, staff and students.
- Supervise, coordinate and evaluate activities related to undergraduate and graduate instruction, assessment, research and creative scholarship, Cooperative Extension and engagement.
- Nurture & foster the development of faculty in the attainment of their academic goals, recognizing the diversity of scholarly activities, and experience of faculty within the department.
- Provide leadership in private fundraising to support program development and student scholarships.
- Make administrative decisions pertaining to academic programs, facilities, fiscal matters, personnel, staffing, and policies.
- Teach, as workload permits, selected undergraduate and/or graduate courses and maintain a program of scholarship.
- Advise masters and doctoral students in research/creative scholarship.

Required Qualifications

- Earned doctorate in an appropriate area of specialization from an accredited university required.
- Ability to meet qualifications for rank of professor with tenure.
- Achievement of national visibility through leadership in academic and professional organizations.
- Demonstrated ability to communicate and interact effectively with administrators, faculty, staff, students, alumni, parents, donors and others interested in DHM development, as well as with professional partners/industry-related constituencies.
- Attained successful administrative experience appropriate to the required responsibilities, including leadership, planning, program development, evaluation, problem solving, public relations, collaborative teams and interpersonal skills.
- Demonstrated success in working across units and programs
- Demonstrated program of scholarship in an area closely aligned with design, housing, or merchandising.
- Demonstrated excellence in teaching, research, professional service, Cooperative Extension and/or engagement
- Demonstrated ability to facilitate linkages with appropriate local, state, national and international agencies.
- Demonstrated success with development activities including fundraising and grant acquisition.

Desired Qualifications

- Experienced in establishing networks with external stakeholders.
- Experienced leader who recognizes the potential for excellence in faculty, staff and students
- Committed to pursue, develop and promote/encourage international opportunities/activities for faculty, staff and students.
- Knowledgeable and appreciative of diverse and interdisciplinary programs.
- Experienced with budgets and in creative generation of development and alternative revenue streams to support Program and Department activities.

Application Procedures

Application package must be uploaded at <https://jobs.okstate.edu/>. You will select ‘**Search Listings**’. The Job Requisition listing is # 07486. Continue to follow directions and then upload the following items:

1. **Letter of interest addressing your qualifications for the position** (based on job announcement’s required and desired qualifications)
2. **Curriculum vitae**
3. **Contact information for five (5) references** (contact with references will not be made without your prior consent and only if selected as a viable candidate)

If you are not applying, but would like to nominate a potential candidate, please contact:

Dr. Jorge Atilas, Search Committee Chair at jorge.atilas@okstate.edu or via mail at:
Oklahoma State University, 135 Human Sciences Building, Stillwater, OK 74078-6111

All applications must be submitted via the JOBS website at OSU. December 1, 2011 to receive full consideration. Position is open until filled.

Oklahoma State University is an Affirmative Action/Equal Opportunity E-Verify Employer committed to diversity. OSU is a tobacco-free campus.

The Department of Design, Housing and Merchandising

The Department is multidisciplinary and offers undergraduate options in * *Apparel Design and Production*, * *Interior Design*, and * *Merchandising* conferring a B.S. degree upon graduates. Graduate programs are offered in all three areas of specialization awarding a M.S. in DHM at the Master’s level. The Department also participates in a college-wide doctoral program awarding a Ph.D. in Human Sciences.

The program in *Apparel Design and Production* is one of the 13 undergraduate programs in the United States endorsed by the American Apparel and Footwear Association (AAFA) Education Foundation (<http://www.apparelandfootwear.org/Resources/CollegesUniversities.asp>) for meeting AAFA curriculum and facilities standards in preparing professionals ready to enter the apparel industry workforce. The program in *Interior Design* is accredited by the Council for Interior Design Accreditation (CIDA) (<http://www.accredit-id.org/>).

The Department has 13 tenured and tenure-track faculty members with a variety of appointments in teaching, research and Cooperative Extension, 3 clinical instructors, approximately 400 undergraduate majors, and 30 graduate students.

The Department has excellent teaching and research facilities including Apparel Production labs with industrial sewing equipment & automated cutting system, Textile lab with standard testing equipment, Laundry lab, Fabric Art Studio, Functional Design Lab, Functional Production Lab with specialized industrial sewing equipment including ultrasonic sewing machine, Computer Labs with over 140 stations with dual platforms (Windows and Macintosh) with variety of software and excellent technical support, Lighting Research Lab showcasing a variety of lighting options and fixtures, two Interior Design Studios, Exhibition Gallery and display hallway, and a Resource Library with materials not commonly found in a library system.

For additional information, visit the Department's website at: <http://humansciences.okstate.edu/dhm/>

College and Academic Environment

The College of Human Sciences is home to three departments – Design, Housing and Merchandising, Nutritional Sciences, Human Development and Family Science – and the School of Hotel and Restaurant Administration. Striving for excellence in teaching, research, Cooperative Extension and community engagement, the college has formed several specialized centers and laboratories with focus on various activities, including:

- Patricia Kain Knaub Center for Student Success;
- Career Services Office;
- Center for Family Services;
- Center for Hospitality and Tourism Research;
- Cleo L. Craig Foundation Child Development Laboratory;
- Gerontology Institute;
- Human Development and Family Science Observation and Coding Research Labs;
- Institute for Protective Apparel Research and Technology;
- Center for Family Resilience at OSU-Tulsa;
- Center for Hospitality and Tourism Research;
- Food Production Research Laboratory;
- Quantity Food Production Laboratories; and the
- Metabolic and Nutrition Phenotyping Core Facility.

As a partner with the Division of Agricultural Sciences and Natural Resources, the college has access to Experiment Station funding and to Family and Consumer Sciences educators in Oklahoma's 77 counties.

We invest in developing new faculty members through a college-sponsored program entitled *Faculty Scholars*. This is year-long program that helps develop the faculty member's skills in all three of our mission areas as a land-grant university.

To learn more about the College of Human Sciences visit: <http://humansciences.okstate.edu/>

University

OSU is a comprehensive land-grant institution, striving to excel in teaching, research, and outreach. The University has campuses in Stillwater (main campus) and Tulsa, with system-wide enrollment of approximately 35,000. Stillwater, a city of about 45,000 residents, is located about 60 miles from both Oklahoma City and Tulsa, and 260 miles from Dallas. A variety of cultural and sporting events and activities are offered through the Seretean Center for the Performing Arts, the Colvin Physical Education Center, and the Wellness Center. OSU employees enjoy a smoke-free campus and free membership in and use of the Colvin Center and Wellness Center as OSU strives to be the "healthiest campus in America."

<http://osu.okstate.edu/welcome/>