CONSTITUTION
of the
GRADUATE STUDENTS IN HUMAN SCIENCES
College of Human Sciences
Oklahoma State University

ARTICLE I

Name of Organization

Section 1: The name of this organization shall be the Graduate Students in Human Sciences, hereafter referred to as GSHS.

ARTICLE II

Purpose

Section 1: The GSHS shall act to promote and facilitate interdepartmental communication among Graduate students in the College of Human Sciences.

Section 2: The GSHS shall provide opportunities for graduate student input into the College of Human Sciences standing and departmental meetings.

Section 3: The GSHS shall act to increase awareness of graduate students in the College of Human Sciences.

Section 4: The GSHS shall promote activities which serve to facilitate the professional growth of graduate students in the College of Human Sciences.

ARTICLE III

Membership

Section 1: All currently enrolled graduate students in the College of Human Sciences shall be eligible to become a member of GSHS.

Section 2: The GSHS recommends that graduate students be a member of a professional organization in their field.

ARTICLE IV

Executive Structure of the GSHS

Section 1: The officers of the GSHS shall be a President, Vice-President, Secretary, Treasurer, and Activities Chairpersons.

Section 2: The qualifications for officers in the GSHS shall be that the candidate will be a graduate student in the College of Human Sciences at Oklahoma State University with GPA of 3.0 or higher and shall be able to serve in the term of office for the following calendar year.
Section 3: The duties of the officers shall be as follows:

President- shall call and preside over all meetings of the GSHS activities and public relations, and shall perform any other duties as designated by the GSHS.

Vice-President shall preside in the absence of the President, shall be responsible for membership, and shall be responsible for any other duties as designated by the GSHS.

Secretary- shall serve as the recording officer of the GSHS and custodian of the minutes of the meetings, shall submit reports and be responsible for correspondence as needed, and shall perform any other duties as designated by the GSHS.

Treasurer- shall be responsible for the maintenance of all financial records as required by the GSHS, shall attend the annual OSU Treasurer workshop, shall prepare the yearly budget for presentation to, and subject to approval of the Executive Board of GSHS, shall be responsible for the coordination and reporting of financial assistance available to graduate students, and shall perform any other duties as designated by the GSHS.

Activities Chairpersons- shall be responsible for coordinating programs and social events for the GSHS, and shall perform any other duties as designated by the GSHS.

Section 4: Appointment of Officers

Clause A – Each department/school's graduate coordinator shall appoint one qualified graduate student (see Article IV, Section 2) by the end of the spring semester to represent their respective department/school. Officer positions will be filled by the selected representatives at the first meeting during the summer. To fill the fifth officer position, each department/school shall rotate the appointment of two representatives every fourth year as follows:

2012 – Human Development and Family Science
2013 – School of Hotel and Restaurant Administration
2014 – Nutritional Sciences
2015 – Design, Housing and Merchandising
2016 – Repeat

Clause B - The term of office shall be for one calendar year beginning on July 1.

Clause C - Any elected office vacated during the school year shall be filled by at the next meeting. The electee shall serve the remainder of the term of office.

Section 5: A faculty advisor shall be appointed by the Dean of the College of Human Sciences after consulting with the officers of the GSHS. The faculty advisor shall meet with and advise the GSHS.

Section 6: The appointment of committees shall be done as it is considered necessary by the officers of the GSHS.
ARTICLE V

Meetings

Section 1: The GSHS shall conduct at least one student activity or meeting per calendar month during the Fall, Spring, and Summer terms.

Section 2: The officers of the GSHS shall conduct at least one business meeting per month during the academic year.

ARTICLE VI

Parliamentary Authority

Section 1: A quorum shall be constituted by a majority of the members present. The quorum shall be constituted by the members present at the meeting and decisions may be made by the majority of the members present.

ARTICLE VII

Constitutional Amendments and By-Laws

Section 1: Any member of the GSHS may propose an amendment to this Constitution.
   Clause A - The proposed amendment shall be submitted in writing to the GSHS at least one business meeting in advance of the consideration of said amendment.

   Clause B - Any amendment shall require ratification by a majority of the voting members of the GSHS at a designated business meeting.

Section 2: By-Laws not in conflict with this Constitution may be adopted by the GSHS membership.
   Clause A - The By-Laws of the GSHS are to be attached to and considered an integral part of this Constitution.

   Clause B - Any member of the GSHS may propose an amendment to the By-Laws.

   Clause C - The proposed By-Laws shall be submitted in writing to the GSHS at least two meetings in advance of the consideration of said amendment.

   Clause D - Any By-Law shall require ratification by a voting majority of the GSHS membership at a designated business meeting.

ARTICLE VIII

Reports to Student Activities Committee

Section 1: At the beginning of fall semester, GSHS shall report the names of its officers and adviser(s) to the Student Activities Office and shall promptly report any changes that occur during the year.
Section 2: At the beginning of fall semester, GSHS will file a signed "Affirmation of Compliance" with the Student Activities Office.

Section 3: By the third week of May of each year, GSHS shall submit to the Student Activities Office a "year-end report" which details the programs and activities which were sponsored during the previous year. A form for this report is provided by Student Activities.

Section 4: It is understood that failure to submit such materials either through continued negligence or willful omission may result in the suspension of the charter of this organization by the charter review committee.